

**PORTSMOUTH TOWN COUNCIL MEETING  
FEBRUARY 28, 2022  
AGENDA**

On February 28, 2022, the in person Portsmouth Town Council meeting will also be live streamed on the web and by phone dial-in using the Zoom remote meeting service. The public meeting will begin at 6:00 PM, at which time the Council may vote to meet in Executive Session. Any such Executive Session **will not** be streamed to the public. At 7:00 PM, the Council will reconvene in public session. Please note that any displayed documentation during the meeting will be visible through the web or mobile device but will not be visible using the phone dial-in option.

**To access the meeting by phone dial-in**, please dial **1-888-788-0099**

Once prompted for the meeting ID, please dial **996-8471-9966#**

Once prompted for a participant ID, **dial # again.**

**You will now be in the meeting.**

While in the audio conference, **to raise your hand to ask a question**, dial **\*9** and the host will be notified of your interest to ask a question. **Dial \*6 to mute and unmute yourself.**

**To access the meeting through the web** using a computer or mobile device, go to the following web link in any browser (i.e. Google Chrome, Internet Explorer, Apple Safari, Mozilla Firefox, etc.) to run the Zoom app and view the meeting:

<https://livestream.portsmouthri.com/towncouncil>

**Using your laptop or mobile device, you can raise your hand to ask a question, or pose the question in the moderated Question and Answering chat window.** The host will then be able to respond to your raised hand or Q&A question.

6:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

**EXECUTIVE SESSION**

1. RIGL 42-46-5(a)(2) – Potential Litigation

**ADJOURN**

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

**EMERGENCY EVACUATION PLAN**

**PLEDGE OF ALLEGIANCE**

**SITTING AS THE PORTSMOUTH TOWN COUNCIL**

1. Roll Call

**PRESIDENT’S EXECUTIVE SUMMARY**

**CONSENT AGENDA**

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Bills

2. CRMC – Finding & Notice of Violation 22-0022

Jesse & Tanya Faria, 5 Monticello Street, No. Providence, RI 02904 – Have a residential boating facility at your property located at 265 Riverside Street, Portsmouth, Plat 15, Lot 58

that has not been authorized by the CRMC. Additionally, you have constructed a patio and an accessory structure (shed) within 200 feet of the coastal feature, and you have undertaken work on the coastal feature (revetment) without prior CRMC approval.

3. CRMC – Public Notice 2022-02-020

Sameh & Nancy Said, 14 Honeysuckle Lane, Portsmouth, RI 02871 – for a State of Rhode Island Assent to construct and maintain: an additional boat lift and float lift to an existing residential dock facility.

4. CRMC – Public Notice 2021-12-060

Cynthia Sherman, 15 Honeysuckle Lane, Portsmouth, RI 02871 – for a State of Rhode Island Assent to construct and maintain: add a boat lift and float lift to an existing residential dock facility.

**SITTING AS THE BOARD OF LICENSE COMMISSIONERS**

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Peddler License – Mobile Food Establishment (MFE), New:

- a. Totten Foods, LLC d/b/a BIG DOG EATS, 23 Gibbons Ave, Warwick, 1 vehicle (#2040)
- b. Sarah Macmillan d/b/a Macs Screaming Corn & Tacos, 2 Palmer Street, Barrington, 1 vehicle (#2041)
- c. GottaQ Brands LLC d/b/a GottaQ BBQ, 2000 Mendon Rd, Cumberland, 2 vehicles (#2042)

**ADJOURN**

**MINUTES**

2/14/22

**TOWN ADMINISTRATOR'S REPORT**

- 1. West Main Road Safety Audit update
- 2. Safety Grant
- 3. Masterplan Workshop
- 4. Distribution of Covid tests update
- 5. Melville Park Recreational Trails Grant
- 6. Recreation hiring events

**RESIGNATIONS AND APPOINTMENTS**

- 1. Resignations:
  - a. Wastewater Appeals Board – S. Dickison
  - b. Zoning Board of Review – W. Wladyka
- 2. Appointments:
  - a. Bristol Ferry Town Common (7 vacancies)
  - b. Dog Park Committee (Re-Appt.) – J. McGinley

**OLD BUSINESS (Discussion/Action)**

- 1. Monthly Finance Report. / L. Lasky (5)

**NEW BUSINESS (Discussion/Action)**

- 1. Presentation of FY21 Audit. / M. Sahady, Hague, Sahady & Co. (30)
- 2. Request approval of Glen Manor House RFP bid to enter into contract negotiations with Russell

- Morin Catering and Events. / R. Rainer (5)
3. Review of Town Capital Improvements Plan (CIP) for FY2023. / R. Rainer (20)
  4. Request approval to send a letter to RI Housing requesting the discontinuance of the Septic Loan Program. / R. Rainer (5)
  5. Request approval for the use of ARPA funds, not to exceed \$20,000, to purchase replacement IT servers for our Public Safety computer network. / R. Rainer (5)

**CORRESPONDENCE**

1. Neighborhoods are for neighbors letter. / S. Panaggio
2. Resolution in opposition of House Bill 2022-H 6638 entitled, “An Act Relating to Towns and Cities - Zoning Ordinances”. / Woonsocket City Council

**FUTURE MEETINGS**

- Mar 07 7:00 PM – Town Council Comprehensive Plan Public Hearing  
Mar 14 7:00 PM – Town Council Meeting  
Mar 21 7:00 PM – Town Council Comprehensive Plan Public Hearing  
Mar 28 7:00 PM – Town Council Meeting  
Apr 04 7:00 PM – Town Council Comprehensive Plan Public Hearing

**EXECUTIVE SESSION** - (If Needed)

**ADJOURN**

**RETURN TO OPEN SESSION**

**OPEN SESSION**

**ADJOURN**

The public is welcome to any meeting of the Town’s boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk’s Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 2/24/22